

ALI YAVAR JUNG NATIONAL INSTITUTE OF SPEECH & HEARING DISABILITIES (DIVYANGJAN)
(Under Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of
Social Justice & Empowerment, Government of India)
Bandra Reclamation, Bandra (W), Mumbai 400 050.

Adv.No. AYJNISHD(D)/1/2020

EMPLOYMENT NOTICE

AYJNISHD(D) invites applications from interested candidates having recognized qualification and experience to work on direct recruitment basis in the following positions at Mumbai.

| No. | Name of the posts/No. of Posts/Category/Mode of Recruitment/Pay Matrix/Age Limit/Educational Qualification |
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| 01. | Reader (Speech Pathology) – 01 (UR) Group 'A' by Direct Recruitment Pay Level – 11 (Rs. 67700 – Rs. 208700) of the Pay Matrix of 7 th CPC (6 th CPC Rs. 15600 – 39100 (PB-3) Grade Pay Rs. 6600/-), Age Below 45 years Educational Qualification & Experience :- Essential: 1. M.Sc in Audiology / Speech Language Pathology. 2. 5 years experience as Lecturer in the specialty area. Desirable : Doctorate in the specialty area |
| 02. | Information and Documentation Officer – 01 (UR) Group 'A' by Direct Recruitment Pay Level – 11 (Rs. 67700 – Rs. 208700) of the Pay Matrix of 7 th CPC (6 th CPC Rs. 15600 – 39100 (PB-3) Grade Pay Rs. 6600/-), Age Below 35 years Educational Qualification & Experience :- 1. M.Sc Degree in Library Science with Specialization in Computer |
| 03. | Rehabilitation Officer – 01 (UR) Group 'A' by Direct Recruitment Pay Level – 10 (Rs. 56100 – Rs. 177500) of the Pay Matrix of 7 th CPC (6 th CPC Rs. 15600 – 39100 (PB-3) Grade Pay Rs. 5400/-), Age Below 30 years Educational Qualification & Experience :- 1. Essential : 1. Degree from a recognized University or its equivalent 2. Diploma in Social Work or vocational guidance or post graduate degree in social work or sociology. 3. 2 years practical experience in social work or vocational guidance or employment service. |
| 04. | Hindi Officer – 01 (UR) Group 'B' by Direct Recruitment Pay Level – 7 (Rs. 44900 – Rs. 142400) of the Pay Matrix of 7 th CPC (6 th CPC Rs. 9300 – 34800 (PB-2) Grade Pay Rs. 4600/-), Age Below 35 years Educational Qualification & Experience :- Essential : Master's degree from a recognized University or equivalent in Hindi with English as a |

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| | <p>subject at the degree level or Master's degree from a recognized University or equivalent in English with Hindi as a subject at the degree level or Master's degree from a recognized University or equivalent in any subject with Hindi and English as subjects at the degree level or Master's degree from a recognized University or equivalent in any subject with Hindi Medium and English as a subject at the degree level. Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level.</p> <p>5 years experience of terminological work in Hindi and/or translation work from English to Hindi or vice versa preferably of technical or scientific literature or 5 years experience of teaching research writing or journalism in Hindi</p> <p>Desirable :</p> <p>i) Knowledge of Sanskrit and/or a modern Indian Language. ii) Administrative experience. iii) Experience of organizing Hindi classes or workshops for noting and drafting.</p> |
| 5. | <p>Electrician – 01 (UR) Group 'C' by Direct Recruitment Pay Level – 4 (Rs. 25500 – Rs. 81100) of the Pay Matrix of 7th CPC (6th CPC Rs. 5200 – 20200 (PB-1) Grade Pay Rs. 2400/-), Age Below 30 years</p> <p>Educational Qualification & Experience :- 2 years ITI course, Minimum 2 years experience of original work of wiring LT and HT with Board regular maintenance and repairs and having State Govt. PWD Wiremen's certificate.</p> |
| <p><u>GENERAL CONDITIONS:</u></p> <ol style="list-style-type: none"> 1. The application duly completed in all respects and signed by the candidate in the prescribed format along with self attested photocopies of relevant enclosures and other testimonials in respect of qualifications, age proof, category, experience, salary drawn, etc. should reach to the Director, Ali Yavar Jung National Institute of Speech and Hearing Disabilities (Divyangjan), K.C.Marg, Bandra Reclamation, Bandra(W), Mumbai - 400050 within 30 days from the date of publication of advertisement in the Employment News. 2. Application should neatly typed/ hand written on A/4 size plain paper as per the prescribed format. All Columns of the application form should be filled up and no column should be left blank. 3. Application received late/incompletethrough post/e-mail will not be considered and the Institute will not be responsible for any postal delay. Application applied via e-mail should also send a hard copy along with all other documents by Post. 4. Rs. 300/- (Rupees Three Hundred only) is payable by the candidate (No. fees for SC/ST/Persons with Disabilities) towards non-refundable application fee in the form of Account Payee Demand Draft drawn in favour of " Director, AYJNISHD (D)" payable at Mumbai and should be sent along with the Application Form. 5. Application incomplete in any respect and non accompanied by copies of mark-sheets/certificates/proof of age, experience (present and previous)/other relevant documents, photograph, without fee, unsigned and not in the prescribed format will be summarily rejected. | |

6. Recruitment of Group 'B' (Non-gazetted) and Group 'C' shall be done on the following procedures :

| <u>No. Particulars</u> | <u>Weightage of Total Marks</u> | |
|----------------------------|---------------------------------|-------|
| 1. Written Test | | 80% |
| 2. Desirable Qualification | | 10% |
| 3. Desirable Experience | | 10% |
| | Total | 100% |
| | | ===== |

7. In case where no desirable qualification and desirable experience is required as per respective RRs, 100% weightage will be given to Written Test and in case where either desirable qualification or desirable experience is required as per RRs 90% will be given to Written Test.
8. Candidate should write their Name, Name of the post applied for, on the reverse of the Demand Draft.
9. Age relaxation to candidate shall be as per Government of India Rules.
10. Candidate must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
11. Candidates working in Government/Autonomous bodies/PSU should apply through proper channel.
12. The prescribed essential qualifications and experience are the minimum and mere possession of the same does not entitle a candidate to be called for written test/skill test/interview.
13. The decision of the competent authority in all matters relating to eligibility, acceptance or rejection of application etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection.
14. The Institute does not undertake any responsibility for sending or replying to the candidates not selected or not called for Written Test / Skill Test /Interview.
15. All correspondence regarding selection process (Date, venue and time etc) will be intimated to the eligible candidate only through e-mail / Speed Post. The Institute shall not be responsible for any non-receipt of any communication on any account whatsoever.
16. Bringing in any type of interference, influence, canvassing, other pressure in any form etc., will render disqualification of the candidature and action as deemed fit will be taken against such candidate.
17. The Institute reserves the right for any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving any notice.
18. The candidate selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Government of India with effect from 01-01-2004.
19. No interim enquiries/correspondence/communication of any sort will be entertained on the matter.
20. The applicants are advised to follow institute web site regularly for any amendments/updates.
21. Selected candidates may have to work in Mumbai or elsewhere at the Centres of this Institute.
22. The Institute reserves the right to reject any or all applications without giving any reason whatsoever.
23. Candidate should write the 'Name of the Post' applied for and Advertisement Number on the top of the envelope/email and separate envelopes should be used if applying for more than one post.

Director

14 Work Experience (**Latest first** & proof of each experience to be attached)

| Name and address of the Organization | Designation & Job Type (Regular/ Contract) | Scale of pay & Level /Consolidated salary | Period of Service | | | | Nature of work and level of responsibilities |
|--------------------------------------|--|---|-------------------|----|------|-------|--|
| | | | From | To | Year | Month | |
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| 15 | Other Professional training undergone, if any, and details thereof. | : | |
| 16 | Any other relevant information that you may like to furnish with respect to desirable qualification/experience. | : | |
| 17 | Any other relevant information that you may to furnish. | : | |

I hereby declare that I have read the provisions given in the advertisement and all the statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect or suppressed before or after the test/interview or during the appointment period, my candidature/appointment shall automatically stands cancelled/repatriated/ terminated without any notice or compensation.

Date:-

Place:-

Signature of Candidate